



# Chief Sealth International High School

## Memorandum of Understanding between Students & Parents/Guardians for Enrollment in Running Start

**We, the student and Parent/Guardian Understand the following conditions to be true if we choose Running Start as an educational opportunity:**

1. We understand that in order to be successful the student must be self-directed and self-motivated.
2. We understand that all Running Start students are assigned a School Counselor at Chief Sealth and are responsible for connecting with their counselor to evaluate their credits each quarter and receive help when needed.
3. Full Time Running Start students are eligible for up to 15 college credits per quarter, part-time student credit will be dependent on the number of CSIHS classes taken. Any additional credit(s) taken that are not approved by the students' School Counselor, have fees and are the responsibility of the parent/guardian.
4. We understand that the priority of classes taken through Running Start must meet Seattle Public Schools graduation requirements in order to receive a diploma from Chief Sealth.
5. We understand that students seeking a diploma from Chief Sealth, must meet all specific graduation requirements including service learning hours, high school & beyond plan and state testing (taken at Chief Sealth during the school day & may require students to miss classes at the college).
6. We understand Running Start students are responsible for knowing and meeting all Chief Sealth deadlines, attending all 11<sup>th</sup> & 12<sup>th</sup> grade meetings and reading the daily bulletin for important information.
7. We understand that if a Running Start student has one or more classes at Chief Sealth, they are responsible for knowing the Bell Schedule and are required to be there on time. Students will be marked tardy or absent in accordance with Chief Sealth policy. Missing class at Chief Sealth in order to attend an appointment or a class at the college is not an excused absence and students are not allowed to leave class early in order to do so.
8. We understand that **ALL SPECIFIC CLASSES NEEDED TO MEET GRADUATION REQUIREMENTS MUST BE COMPLETED BY THE END OF WINTER QUARTER STUDENTS' 12<sup>TH</sup> GRADE YEAR** in order to participate in the graduation ceremony. Classes taken spring quarter of the 12<sup>th</sup> grade year will not be evaluated in time to clear the student to walk in graduation.
9. We understand that grades will not be put on students' Chief Sealth transcript until the official transcript is released from the college.
10. We understand that this memorandum must be signed once per year in order to participate in Running Start. In addition, Counselors will not sign the Enrollment Verification Form (EVF) required for class registration at the college unless it is also signed by the students' parent/guardian each quarter.

Student Signature

Print Student Name

Date

Student Phone Number

Student Email

Parent Signature

Print Parent Name

Date

Parent Phone Number

Parent Email